

MINUTES of the ORDINARY PARISH COUNCIL MEETING of LITTLE HORWOOD PARISH COUNCIL (LHPC) held on Thursday 16th January at 8 pm in the Memorial Hall			Action
<b>Present: Vice Chairman Robbie Macpherson (RM), Cllrs. John Davis (JD), David Foster (DF), Andrew Kane (AK), Clerk Mrs H Kane (HK) and Dist. Cllr. John Chilver. 2 members of the public were present.</b>  Please note: to comply with new data protection rules, names (other than councillors or persons who have previously given their permission) will not be used in Little Horwood Parish Council Minutes.			
25/001	1	<b>To appoint a new chairman or chairman for the evening.</b> David Foster nominated himself for chairman, seconded by John Davis and approved by the other councillors.	
25/002	2	<b>Apologies for absence</b> Cllr Amanda Digne-Malcolm, Cllr Chris Hooper. It was resolved to approve their reasons for absence.	
25/003	3	<b>To receive declarations of personal or prejudicial interest</b> None received.	
25/004	4	<b>Minutes of the Parish Council Meeting held on 21st November 2024 to be approved and signed</b> It was resolved to agree and sign the minutes with the following amendment: <i>'The Precept was also approved.'</i>	
25/005	5	<b>Progress reports for information</b> (from the Minutes dated 21st November 2024, not covered elsewhere on the agenda)	
25/006	6	<b>Items deferred from Previous Meeting</b> (and not covered elsewhere on the agenda) . It was resolved to approve the draft Reserves Policy drawn up by HK.  Regarding discussion on ideas to increase public participation at the Annual Village/Parish meeting. It has been confirmed it would be possible to have flyers produced locally.	
25/007	7	<b>Correspondence sent and received</b> (Not dealt with elsewhere on the agenda) Letter from Callum Anderson to parishes regards 20 mph speed limit. Post from Gt Horwood PC with info on proposed new development.	
25/008	8	<b>To declare a Casual Vacancy</b> The casual vacancy was declared. There is no election required as we are within six months of elections so can co-opt. Form ready to display.	
25/009	9	<b>Planning and Development Report</b> No new applications have been determined.	
25/010	10	<b>Planning and Development matters arising if any</b> <ol style="list-style-type: none"> <li>Cllr JD volunteered to join the planning committee.</li> <li>Cllr RM is clarifying planning committee procedures.</li> </ol>	RM
		<b>Public participation</b> Enquiry made as to the ownership of the new cemetery field. Not within PC's remit & Land Registry enquiry suggested.	
25/011	11	<b>Buckinghamshire Council News</b> Dist. Cllr Chilver The Buckinghamshire Council has been passed by Cabinet, to go to full council in February. More savings planned, partly by downsizing the existing property portfolio, but plan to spend £120 million on roads over next 4 years, up £20 million on last year. Housing remains a concern with 105 thousand to be built in county over next 20 years, plus potential 10000 home new town. Buckinghamshire CC has little say in this. Bucks CC have opposed the Farm Tax and VAT for private schools. The Winslow Ward will be split into 2 at the May elections, with Winslow separate and the Horwood Ward having a	

		single representative covering villages to Thornborough though not Granborough..	
25/012	12	<b>To receive a report on meetings attended</b> <ul style="list-style-type: none"> <li>a) The teams meeting with Michelle Howley of Elgin was held on 3rd December 2024. Verbal report HK Minimum work on site expected later in year. There are procedures in place for the concession award.</li> <li>b) A421 workshop. Verbal report RM, DF. Review of modelst o improve effectiveness of A421 corridor. No decisions have been made.</li> <li>c) 20 mph campaign at Mursley. Report from ADM. Still at planning stage.</li> <li>d) EWR consultation. Verbal report AK. Mostly concerned Bicester area. Still plan 4 trains/hr to start this year. Published plans not changed with little work to do near this area, except possible re-siting of high voltage lines passing places not near us &amp; Winslow Station is a separate project. Lines to be hybrid of electric &amp; battery powered.</li> </ul>	
25/013	13	<b>Parish Maintenance</b> <ul style="list-style-type: none"> <li>a) Footpaths. Footpath walk did not take place due to bad weather. SS happy to continue as organizer.</li> <li>b) Green spaces. Update on Green Spaces Project – DF. Materials for bridges ordered for end of month. Tree contractor scheduled for spinney. Wildlife Trust engaged for biodiversity report. The working party continues to meet on Mondays. Its hoped to plan a community tree planting day for 22<sup>nd</sup> Feb.</li> <li>c) Bus shelter library - no update</li> <li>d) Update on Winslow Road bank repairs – no news</li> <li>e) Update on overflowing drain outside the White House – works scheduled w/c 03/02/25</li> <li>f) Spending from relevant EMR to repair electric box by Old Crown streetlight &amp; upgrade to LED for #1 &amp; #12 was approved.</li> <li>g) The spring litter pick was scheduled for 23/03/2025.</li> <li>h) It was resolved that SS should continue to run administration of the defibrillator, with thanks.</li> <li>i) Cllr Chilver kindly offered to look into where responsibility lies for ash trees along verge by new houses.</li> </ul>	SS DF  CH  HK  RM SS JC
25/014	14	<b>Administration</b> <ul style="list-style-type: none"> <li>a) To report on progress with.gov.uk domain names and new website - All Cllrs now have .gov email addresses in use. New website is ready to be used though needs personalising to the village and documentation uploading. HK to investigate feasibility &amp; costs of PC also looking after a village site.</li> <li>b) To approve a four-year Devolution contract if available. Approved though may be beyond our current requirements.</li> </ul>	HK
25/015	15	<b>Finance</b> <ul style="list-style-type: none"> <li>a) The bank reconciliation and receipts and payments were reviewed and ratified by Councillors. The following receipts and payments since the last PC meeting were noted and authorised:</li> </ul>	

		<b>Payments</b>			
		Payment Reference	Date	Supplier	Amount
		p59	29/11/2024	TEEC Ltd	259.20
		p62	05/12/2024	Atomyc Ltd	123.84
		p63	02/12/2024	Scribe	27.60
		p64	02/12/2024	LHPC (Clerk's salary)	395.72
		p65	04/12/2024	Buckinghamshire Council	390
		p66	01/12/2024	Walker Grounds Care	367.50
		p67	09/12/2024	LH Recreation Ground	12
		p68	09/12/2024	BMKALC	40
		p69	12/12/2024	BMKALC	35
		p70	30/12/2024	Anglian Water	34.74
		p71	02/01/2025	LHPC (Clerk's salary)	1187.16
		p72	02/01/2025	Scribe	27.60
		p73	02/01/2025	LHPC (Clerk's salary)	395.72
		p74	16/01/2025	Country House Window Cleaning	15
		p75	16/01/2025	LH Memorial Hall	20
		<b>Receipts</b>			
		Receipt Reference	Date	Customer	Amount
		r28	28/11/2024	Allotment plot 10&11	20.00
		r29	10/12/2024	LHPC (BIA interest)	25.58
		r30	10/12/2024	LHPC (VAT refund)	366.09
		r31	30/12/2024	Allotment plot 28a&29a	10
		r32	01/01/2025	Allotment plot 12	10
		<ul style="list-style-type: none"> <li>b) budget actuals were received and noted</li> <li>c) progress with post office rental arrangements with Mem Hall committee – not discussed</li> <li>d) to review progress on transferring banking from TSB to Unity – now HK &amp; ADM are signatories for TSB the Unity account can be moved to.</li> <li>e) opening of Unity bank account with opening deposit made from TSB account was approved if required.</li> <li>f) spending from green spaces reserve on the Improving Green Spaces Project was approved.</li> <li>g) transfer of funds from the interest account to the current account was approved.</li> <li>h) It was agreed to open a trade account with MKM Building Supplies</li> <li>i) increase in Clerk's salary in line with national guidelines, backdated to 1st April 2024 was approved.</li> </ul>			
25/016	16	<b>Items for the next meeting</b> <ul style="list-style-type: none"> <li>- grievance policy</li> <li>- creation of a Trade Account policy</li> </ul>			
		A vote of thanks was recorded to the outgoing Chair and Clerk.			

25/017	17	<b>Next Meeting –</b> The meeting closed at 22.00 The next Parish Council meeting will be held on Thursday 20 <sup>th</sup> March at 8.00 pm in the Memorial Hall  Signed: Date xxxx 2025	Chairman of the Meeting
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### Planning and Development Report - for meeting on 16<sup>th</sup> January 2025

Below are current and recent Planning Applications. The Parish Council is invited to ratify the comments made to AVDC on behalf of the Planning Committee since the last meeting.

#### CURRENT PLANNING APPLICATIONS

Date Received	Application Number Respond by	Site Address	Details of Application	Parish Council Response	AVDC Decision
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#### Determined

23/10/2024	24/03189/APP 20/11/2024	The Laurels Stearhill House Mursley Road Whaddon Buckinghamshire MK17 0PR	Householder application for single storey rear extension	No objection	Approved 02/12/2024
13/08/2019	19/02910/APP 10/09/2019	Harefields Winslow Road Little Horwood Buckinghamshire MK17 0PD	Installation of 12 x 100w LED flood lights erected on 4m high scaffold poles to illuminate a 30m x 50m domestic riding arena. The riding arena is already insitu.	No objection	Approved 16/12/2024
11/11/2024	24/03376/APP 09/12/2024	26 Mursley Road Little Horwood Buckinghamshire MK17 0PG	Householder application for Installation of first floor obscure-glazed window to bathroom	No comments made	Approved 04/01/2025

#### Pending

15/01/2021	21/00146/COU AR 11/02/2021	Clare Farm Winslow Road Little Horwood Buckinghamshire MK18 3JW	Determination to whether prior approval is required in respect of transport & highway impact, noise, contamination risk, flooding and locational considerations for the conversion of agricultural barn into dwelling house (Class Q(a)) and in relation to design and external appearance of the building (Class Q(b)).	No objection	Awaiting decision
30/10/2024	24/03276/APP	Harefields Winslow Road Little Horwood Buckinghamshire MK17 0PD	Conversion of garage into annex accommodation	No objection	Awaiting decision

NB Future Meetings will be held in the Memorial Hall at 8.00 pm on  
2025 - 20<sup>th</sup> March 8<sup>th</sup> May, 24<sup>th</sup> July, 18<sup>th</sup> September, 20<sup>th</sup> November  
2026 - 22<sup>nd</sup> January

Annual Parish Meeting 2025 in the Memorial Hall at 8.00 pm 22 May 2025